

Course Requirements

HLT33015 Certificate III Allied health Assistance

Personal Requirement

- Enthusiastic, outgoing personality
- Patient in dealing with people
- Mature and sensible
- Able to work independently
- Able to work as part of a team and lead groups
- Desire to help others
- Sound literacy and numeracy skills
- Digital literacy skills
- Excellent written and verbal communication skills

Time Commitment

You will have access to your timetable once enrolled. See below for an indication of time commitments required to complete the full course.

On campus contact is 8:45 - 3pm, 3-4 days per week for 18 weeks, with an additional 3 weeks full time work placement.

You must be available for classes and placement as scheduled on the timetable. You are expected to complete an additional 3-5 hours per week of self-directed learning, such as pre reading, assessment completion, resource development, research.

Stationery Requirements

- Lever arch file containing lined paper, dividers, plastic sleeves
- Diary (hard copy or digital)
- Pencil case with assorted pens, highlighters, coloured textas
- Access to a computer and internet connection, working email, printer

Textbook/s

Title: Health Services Assistance: Supporting nursing in acute care. 3 rd Ed		
Author: Kathryn AUSTIN	Publisher: Cengage	ISBN: 9780170474931

Work Placement Requirements

Students will be required to complete a minimum of 80 hours work placement in a range of settings. (South Regional TAFE will arrange placements for students). Please see the [Work Placement Bulletin](#) for further information.

Students must be available for work placement as scheduled on the timetable.

Uniform Requirements

The following uniform is required to be worn when the student is on fieldwork placement.

- Black pants
- Enclosed black/navy blue shoes
- Name badges will be supplied
- AHA TAFE Polo as mandatory for some work places OR a black polo/collared shirt. Lecturer to advise

We recommend everyone purchase the AHA polo shirt with TAFE logo. It looks professional and associates you with the TAFE program in the workplace. Cost is approximately \$40. Order early directly from Barefoot Clothing.

Additional Workplace Requirements

Prior to commencement of placement and employment in specific work places - TBC by lecturer

- National Police Clearance (approx. \$72)
- NDIS Worker Screening Check
- Working with Childrens Check (WWC)
- Proof of immunity/vaccinations – Students required to enter a public or private health setting will need to comply with the requirements of the provider regarding proof of vaccinations, including but not limited to COVID-19 and annual Influenza.